**Enrolment of New Entrants for the Academic Year 2015/2016**

**Faculties of Arts and Culture, Management & Commerce, Islamic Studies and Arabic Language and Applied Sciences**

**at South Eastern University of Sri Lanka**

Students who have registered with University Grants Commission for the Academic Year 2015/2016 to follow the courses of study at South Eastern University of Sri Lanka are requested to be present in the following dates given below for Student Enrolment and Orientation Programme conducted by the respective faculties.

|  |  |  |  |
| --- | --- | --- | --- |
| **Faculty** | **Orientation Programme** | **Enrolment Date & Time** | **Venue** |
| Faculty of Arts and Culture | from 28.02.2017 at 9.30 am onwards | 27.02.2017 at 9.30 am | Faculty of Arts and Culture, SEUSL, Oluvil |
| Faculty of Management & Commerce | from 27.02.2017 at 9.30 am onwards | 28.02.2017 at 9.30 am | Faculty of Management & Commerce, SEUSL, Oluvil |
| Faculty of Islamic studies and Arabic Language | from 27.02.2017 at 9.30 am onwards | 01.03.2017 at 9.30 am | Auditorium, Faculty of Islamic Studies and Arabic Languages, SEUSL, Oluvil |
| Faculty of Applied Sciences | from 27.02.2017 at 9.30 am onwards | 02.03.2017 at 9.30 am | Auditorium, Faculty of Applied Sciences SEUSL, Oluvil |

Letters informing the above enrolment has already been sent to all students who were selected to follow the above course of studies at SEUSL. The name list of students with A/L Index Number has been uploaded in the university website.

The students are expected to bring the following documents for enrolment.

1. Duly completed:
2. Application for Enrollment of New Entrants, Academic Year 2015/2016
3. Student’s Data Sheet
4. Application for Student’s Identity Card
5. Application for Hostel Accommodation
6. Student’s Data Sheet for Student Support Services & Welfare
7. Original UGC Admission letter with photocopy
8. Original Birth Certificate with one certified photocopy
9. Original G.C.E (O/L) Certificate with one certified photocopy
10. Original G.C.E (A/L) Certificate with one certified photocopy
11. Original School Leaving Certificate with one certified photocopy
12. Original I.D Card with one certified photocopy
13. Eight (08) copies of passport size (5cm x 4cm) colour photographs

***Payment of Admission Fees***

Students are requested to credit a sum of Rs. 2,000/- (two thousand) as admission fee to the university. The fee should be paid at any branch of the People’s Bank in cash to the credit of the South Eastern University of Sri Lanka. Account No: 228-1001-9000-1704, People’s Bank, Addalaichenai and attach the Pay in Voucher (PIV) with the enrolment form.

***Hostel Facilities***

Those who need hostel facilities are requested to meet Director, Student Accommodation, South Eastern University of Sri Lanka on **February 26, 2017 (Sunday) from 8.30 am onwards** along with the items mentioned below. You have to pay Rs. 2,300.00 as hostel fee for first year to the university. The fee should be paid at any branche of People’s Bank in cash to the credit of the South Eastern University of Sri Lanka. Account No: 228-1001-9000-1704, People’s Bank, Addalaichenai and attach the Pay In Voucher (PIV) with the hostel application.

**Hostel Arrangement for the Students who need Hostel facilities**

|  |  |  |  |
| --- | --- | --- | --- |
| **Faculty** | **Reporting Place** | **Contact Person** | **Items to be brought to the Hostel** |
| Students Registered for **FAC, FMC & FIA**Students Registered for **FAS** | Office of the Director Student AccommodationSouth Eastern University of Sri Lanka, University Park, OluvilFaculty of Applied Sciences, South Eastern University of Sri Lanka, Sammanthurai | Mr. UL. MansoorActg. DirectorStudent Accommodation**0718035333**Mrs. Thaniya Wewagedara**0715466955**Ms. MS. AraththanageSub warden0717406837 | 01. Plastic Broom 1. Plastic dust Tray
2. Bedsheets-02
3. Pillow and pillow covers
4. Plate for Meals, a cup and water jug
5. Plastic Buckets for cloth washing
6. Plastic cloth rack
7. Umbrella
8. Mosquito Net
9. Torch
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If you have any clarification, please contact the Senior Assistant Registrar, Academic and Student Affairs Division through 067- 2255463.

**MI. Nawfer**

**Acting Registrar**